Congratulations!

You have your job interview scheduled. Here are short tips on how to succeed in an interview.

Before the Interview

- **Research the company** - It is crucial to understand key information about the company you are interviewing with.

- **Practice your interviewing skills** - To prepare, you can write out potential answers and record yourself answering them. You can schedule a mock interview with a career consultant to get feedback.

- **Review Most Common Job Interview Questions and Answers** - Be ready to answer questions that are likely to be asked.

- **Review the job description** - Make sure to reread the job description and communicate why you are a good fit.

Keep in mind:

- Be on time! Arrive at least 10–15 minutes early.

- Be friendly and polite to all staff members.

- Turn off all mobile devices/notifications.

- Bring several copies of your resume.

During the Interview

- Consider what the interviewer needs to know about you. Provide specific examples, using the **STAR method**.

- Ask thoughtful questions.

- Speak the right body language. **Dress appropriately**, make eye contact, and give a firm handshake.

After the Interview

- Send a tailored thank you note to the hiring manager and reaffirm your interest [EXAMPLE]

- Get comfortable with waiting and don’t give up!
Prepare for Different Types of Questions

**A Traditional Questions**
Those are common questions about your experience, background, and skills

- Review frequently asked interview questions and sample answers and then prepare your responses.
- Take time beforehand to thoroughly research the company, its products, services, culture, and mission.

**B Behavioral Questions**
Designed to learn how you would respond to a specific workplace situation.

- Review: Everything You Need to Know About Answering Behavioral Interview Questions
- Keep your answer concise and relevant to the question using the STAR interview method.
- Prepare stories based on the job description in advance.
- Practice articulating the answers before your interview.

**C Case questions**
A type of interview in which the candidate is presented with a business situation and asked to provide a solution for managing the situation.

- Take notes, and ask clarifying questions.
- Structure your answer. Having a well-structured answer is almost very important.

**D Technical Interview Questions**
Assess your technical knowledge, skills, and abilities.

- Explain your reasoning. Explain your problem-solving process and the logic you used to arrive at your answer.
- Know different methods for solving a problem.
- Elaborate on answers you don’t know - it is ok to tell the interviewer you don’t know the answer. However, you should elaborate on your answer and explain how you would go about finding the information for the answer.
- Be prepared to prove your skills through brainteasers, whiteboard coding challenges, or coding assignments.
Brain Teaser Questions
Assess an applicant’s logic, math, critical thinking, and creativity.

- Remember that the correct answer is not the main reason for asking this question. The purpose is to learn how you think and handle pressure.

- Take a moment to carefully consider the question, and ask any clarifying questions.

- Show that you are capable of solving problems creatively. Walk interviewers through your thinking process.