CALL MGREP-IPN
GRANTS FOR COLLABORATIVE RESEARCH

Suggestions for writing the proposal

GENERAL SUGGESTIONS

1. Keep your proposal clear, concise and understandable to someone from another area of knowledge. Write simply and directly, state your idea as you would do with a colleague in a nearby discipline or field but not necessarily from the same field as you.
2. Use an 11-12 point font, preferably a standard font like Arial or Times New Roman. Also, use margins of at least 1 inch and, if possible, divide the text with captions.
3. Be sure to include some basic background on why your proposed project is important.
4. Explicitly state the academic questions the project will address. In turn, show how the research will address these questions.
5. The evaluation committee will seek the benefits for students, employees and educational programs coming from the proposal. Please note that this program is for “seed” funding.
6. Define a research agenda and collaborative exchange between the IPN and the UCI.
7. Include a Gantt chart so that reviewers can assess the feasibility of the project within the defined time frame.
8. Make sure the roles of all participants are clearly defined.
9. Include information on student participation. A project that includes the training and advancement of students is always well received.
10. Be clear with the methodology, in terms of outlining and explaining exactly how the funds allocated to the project will be spent and how it will help solve your research questions.
11. Let the reviewers know that you know the research questions and that you have obtained the necessary permits, approvals, or are in the process of doing so to conduct your project.

SPECIFIC SUGGESTIONS

1. This support program for collaborative projects has two main objectives:
   a. The first is to support projects in the initial phase and whose data is necessary to prepare a long-term proposal or prospect in other agencies.
b. The second goal is to foster research collaborations between the University of California and the National Polytechnic Institute that enable innovative research that benefits from the synergy of a binational research team.

2. As a result, it is important that the proposal indicates how the activities will lead to the development of important long-term collaborations with a strong potential to create permanent links between UCI and the IPN.

3. The parity of the collaboration and the proposed work will be evaluated. Evidence of equal intellectual contributions from both parties and of equal interest will be considered. Likewise, it is expected that the roles of research professors are well defined and that their areas of specialization complement each other.

4. Proposals must be clear and feasible, involving UCI and IPN students in a way that impacts the training of new researchers.

5. Further consideration is given to whether the budget is reasonable, justified, and appropriate for the proposed research.

6. Emphasize the importance of the project objectives for the advancement of science and education, the development of new lines of research, the resolution of critical problems of importance to Mexico and the United States.