INTERVIEW CHECKLIST

*These are items you should bring with you to your scheduled Oral History Interview!

- Digital recorders (Bring equipment instruction book)
  - Bring 2: one main recorder, and one as back-up

- Recorder accessories
  - AC adapter cords
  - SD memory card(s)

- Batteries for recorder (use fresh or fully recharged or take extras)

- Extension cord

- Paper, pencil & pen

- Visual props to jog memory (photos, documents, maps, etc.)

- Wristwatch (helps monitor recording)

- IRB consent and legal release documents

- Interview questions, and/or outline

- Narrator Biographical Survey form (completed or to-be-completed)

- Digital Camera (to take pictures of narrator and other significant items pertaining to the interview)