## SA Representatives:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Megan Enciso</td>
<td>Present</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Connie Cheng</td>
<td>Present</td>
</tr>
<tr>
<td>Immediate Past Chair</td>
<td>Kasey Ning</td>
<td>Present</td>
</tr>
<tr>
<td>Finance Chair</td>
<td>Amanda Garcia-Hall</td>
<td>Present</td>
</tr>
<tr>
<td>Finance Chair Elect</td>
<td>Jake Vo</td>
<td>Absent</td>
</tr>
<tr>
<td>Council Communications &amp; SP Elect</td>
<td>Karissa Sorenson</td>
<td>Present</td>
</tr>
<tr>
<td>CUCSA (2nd year)</td>
<td>John Bodenschatz</td>
<td>Absent</td>
</tr>
<tr>
<td>CUCSA (1st year)</td>
<td>Lou Gill</td>
<td>Absent</td>
</tr>
</tbody>
</table>

## Standing Committee Representatives:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Relations</td>
<td>Alice Han</td>
<td>Absent</td>
</tr>
<tr>
<td>Education and Enrichment</td>
<td>Cathy Yates</td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Kamber Lamoureux</td>
<td>Absent</td>
</tr>
<tr>
<td>Marketing</td>
<td>Mei Deng</td>
<td>Present</td>
</tr>
<tr>
<td>Scholarship</td>
<td>Sandy Lee</td>
<td>Absent</td>
</tr>
<tr>
<td>Staff Appreciation</td>
<td>Joani Harrington</td>
<td>Present</td>
</tr>
<tr>
<td>Web Communication</td>
<td>Sarah Prom</td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Nick Ayo</td>
<td>Absent</td>
</tr>
</tbody>
</table>

## Ex-Officio Representatives:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Resources</td>
<td>Pamela James</td>
<td>Absent</td>
</tr>
<tr>
<td>Medical Center</td>
<td>Justin Wang</td>
<td>Absent</td>
</tr>
<tr>
<td>Wellness</td>
<td>Dyan Hall</td>
<td>Present</td>
</tr>
</tbody>
</table>

## Other Attendees:

- Nancy Palmer
- Stephanie Fix

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**Statement of Subject: Call to Order**
Meeting called to order by M. Enciso at 12:05 p.m.

Statement of Subject: Welcome & Introductions

Statement of Subject: Approval of Minutes
- January 2020, February 2020, and March 2020 minutes will be motioned to be approved at the next meeting in April.

Statement of Subject: Chair
- A. Yaghoubi (marketing) departing UCI
- Review of upcoming Staff Assembly events; due to COVID-19 may be asked to cancel or postpone until September
- Staff Assembly Meeting in April will be on Zoom

Statement of Subject: Vice Chair
- Excellence in Leadership nomination should be saved on a word document and then copy/pasted onto submission form
- A. Garcia Hall will be taking A. Yaghoubi’s place on the Excellence in Leadership Committee
- Bylaws will be voted by e-vote and sent out via Zotmail soon

Statement of Subject: Immediate Past Chair
- None

Statement of Subject: Finance
- None

Statement of Subject: Staff Appreciation
- Winners of Ducks tickets announced on SA website and LA Galaxy game discount tickets posted to SA website
- 2020 Pancake Breakfast postponed until possibly September before Welcome Week; J. Harrington working with S. Prom and N. Ayo on breakfast website
- 2020 Picnic planning rolling along; S. Prom and Nick. Ayo working on permanent page for breakfast and picnic
- Insurance statements needed from vendors (which may deter them); D. Hall has verbiage available about vendors bringing large equipment

Statement of Subject: Community Relations
- M. Enciso on behalf of A. Han – Community relations co-sponsored the Love boutique event in February 2020

Statement of Subject: Scholarships
- M. Enciso mentioned that dine-out fundraisers have not been postponed yet at this time
- J. Harrington mentioned that dine-out fundraisers could include “grab and go” verbiage, look into receiving credit through grub hub

Statement of Subject: CUCSA
M. Enciso on behalf of L. Gill and J. Bodenschatz – CUCSA meeting in September; budget waiting approval

Statement of Subject: Education & Enrichment
- M. Enciso on behalf of C. Yates - Coffee Talk with Greg Gallardo took place this morning; K. Sorenson mentioned that it was a good turnout despite the rain and COVID-19 situation
- My UC Career Series: Resume Writing Workshop will most likely be offered on Zoom

Statement of Subject: Council Communication & Special Programs
- Co-sponsoring with Education & Enrichment Committee on Thursday's (3/11) Coffee Talk with Greg Gallardo
- [Postponed] Lunch with Leadership with Dr. Willie Banks Jr. (Vice-Chancellor of Student Affairs)
- Contacted Paula Smith (Director of Intercollegiate Athletics) to schedule a Lunch with Leadership
- HR special program planning on hold

Statement of Subject: Marketing
- None

Statement of Subject: Web Communications
- None

Statement of Subject: Human Resources, Employee Engagement and Wellness
- New central website at https://uci.edu/coronavirus/ for public information and status of campus
- Emergency Leave information due to COVID-19 is available at Coronavirus Information Hub website
- Employee Experience Center recently hired more team members to address influx of calls as central hub for COVID-19 response related questions
- Coping with Uncertainty About The Coronavirus EAP webinar coming up and will be recorded
- Mental Health First Aid training will continue; UCI instructors will teach 3 classes and train 500 people each year
- HR leadership development course and new employee orientation being postponed
- Service Awards are still being discussed
- Lactation plans still moving along; completed 5-6 secondary audits

Meeting adjourned at 12:50 p.m.

Next meeting is Thursday, April 9, 2020 via Zoom