Health Guidelines for Inclusion in Syllabi for In-person and Hybrid Courses

When physically present in a classroom, other instructional space, or any other space owned or controlled by UCI, all students and all employees (faculty and staff) must comply with COVID-19 related UCI executive directives and guidance. This guidance takes into account federal, state, and local guidelines and is available at https://uci.edu/coronavirus/. The following provides an outline of the basic requirements and includes links to other sites for more information.

Reasonable Accommodations

If you would like to request a reasonable accommodation related to the coronavirus or for any other reason to facilitate your participation in this course, please contact the UCI Disability Services Center (DSC).

How to Contact DSC: 949-824-7974 or dsc@uci.edu.

How to Request a Reasonable Accommodation: Students who want to request reasonable accommodations must register with DSC at the DSC Student Registration Page.

Cleaning and Sanitizing of Classrooms and other Learning Spaces

UCI will clean and sanitize classrooms and other learning spaces according to standards established by the campus and articulated under the heading “Classroom Planning” at: https://uci.edu/coronavirus/building-etiquette/index.php. If you find something of concern in this regard, please report it to the instructor and to safety@uci.edu and covid19@uci.edu.

Required Actions and Behaviors for In-Person Participation in Classrooms or Other Learning Spaces

Complete the Return to Campus Training (required for all students and employees (faculty and staff))

- All students are required to take the Healthy Practices Training. This is a one-time only requirements.
- All employees (faculty and staff) are required to complete the “Returning to Campus” training module.
- Please read the Executive Directive specifying UCI Return to Campus Training requirement for additional details.
Completing a Daily Symptom Check (required for all students and employees (faculty and staff) regardless of vaccination status)

- For more information about the daily symptom check requirement, see: https://students.uci.edu/LWinstructions.pdf.
- Please read the Executive Directive specifying daily symptom check requirements for additional details.
- If you have symptoms, do not report in-person to your classroom, lab or other learning space and follow the instructions on the app.

Follow all Guidelines Posted Inside & Outside of Buildings, Classrooms, Restrooms and Elevators

- UCI has posted signage inside and outside of buildings, classrooms, restrooms and elevators with instructions for you to follow to reduce the risk of disease transmission.
- All individuals within these spaces must follow the instructions on the signage.

Face Covering Requirements When in a Classroom or Other Learning Space

- All individuals in any indoor space owned or controlled by UCI are required to comply with UCI's Executive Directive on face coverings, which requires individuals to wear a face covering when indoors regardless of vaccination status except in certain very limited situations.
- Face coverings reduce the risk of disease transmission and protect both the person wearing the face covering and other people.
- When required campus-wide, face coverings should be always kept on, excepting brief moments to drink. Eating in class is prohibited when face coverings are required.

- For more information, please see Chancellor Gillman's Executive Directive that specifies UCI face covering requirements.
- Only people who have received UCI approved prior authorization are exempted from the face covering requirement. In order to request a prior authorization, contact the Disability Services Center (contact information above under “Reasonable Accommodations”).
- In the event that a student in a classroom or other learning space fails to wear a face covering per campus executive directive or follow other safety protocols without UCI approved authorization, the instructor (faculty or teaching assistant) will ask them to put on a mask. If they do not comply, they will immediately dismiss the student from the classroom or other learning space. The instructor has the responsibility to report anyone who is unauthorized and not following the campus face-covering executive directive to Office of Academic Integrity and Student Conduct (OAISC). Students do not need to report each other, and if the instructor has not removed a student not wearing a face covering, other students should assume that person has prior authorization. [1]
Instructors may not disclose any information about students who have been authorized to, e.g., not wear a face covering in the classroom.

[1] These are the recommended steps and content to include in your course syllabus. However, individual instructors may adjust how quickly they progress through these steps based on the expectations they want to set in their classes.

**COVID-19 Case Identified in Classroom or Other Learning Space**

- If a student or employee (faculty or staff) tests positive for COVID-19, or thinks they may have COVID-19, the case and identified close contacts must cooperate with the Contact Tracing and Vaccine Navigation Services (CTVNS) personnel assigned to conduct the case investigation. Cooperation with CTVNS personnel is required by the Chancellor’s Executive Directive on Contact Tracing.
- A student who tests positive for COVID-19 must report this diagnosis to the COVID-19 hotline at 949.824.9918 or covid19@uci.edu
- CTVNS will conduct a case investigation to identify close contacts and determine who needs to quarantine as a result of close contact with a case. In most classroom settings, very few individuals are likely to be identified as close contacts and therefore it is unlikely that an entire class would need to quarantine. Additionally, per current public health orders, close contacts to a COVID-19 case who are fully vaccinated and asymptomatic are not required to quarantine.

**In Case of Worsening COVID-19 Situation**

- UCI leadership is actively monitoring campus and community COVID-19 case rates and is in regular consultation with local public health authorities. Should conditions worsen or if new state or local public health orders are issued, UCI may move courses from in-person or hybrid to fully remote.

**Failure to Follow Safety Protocols**

- Any student or employee (faculty or staff) who violates these policies may be referred to the Office of Academic Integrity and Student Conduct, Academic Personnel, OEOD, or other bodies as appropriate.